



Parkside Elementary School

2025-2026 Public Comment Format

- i. The public comment period is designed to gain input from the community. It is not intended for immediate discussion or response by the GO Team. Follow-up may occur after the meeting, if appropriate.
- ii. Up to **20 minutes** will be set aside for public commentary at select meetings, as noted on the published meeting schedule and agenda.
- iii. Each speaker will have **4 minutes** to share with the GO Team. A designated team member will keep time and notify speakers when their time has expired.
- iv. **Public Comment Sign Up**
All participants—whether attending in person or virtually—must sign up in advance using the [Public Comment Sign-Up Form](#)
- v. **Written Comment Submission**
 - a. Community members who are unable to attend a meeting may submit a written comment in advance.
 - b. Written comments must be submitted using the [Public Comment Sign-Up Form](#) prior to the start of the scheduled meeting time.
 - c. Submitted comments will be read aloud during the public comment portion of the meeting by a designated GO Team member.
 - d. Written comments are subject to the same expectations of respectfulness and school-related focus as spoken comments.